

Minutes
Hamilton County Airport Authority
January 8, 2009
Commissioner Courtroom
One Hamilton County Square
Noblesville, Indiana

Work Session

President Silvey called the work session to order at 5:00 in Conference Room 1A. Those present were Allyn Beaver, Tom Kapostasy, Tim Tolson, Ted Moran, Don Silvey, Mike Howard, Dan Montgomery, Carl Winkler, Nick Isenberg, Chris Snyder, Evan Yoder, and Kim Rauch.

Snyder requested consensus on the FAA (Federal Aviation Association) Master Plan CIP (Construction Improvement Plan) and INDOT (Indiana Department of Transportation) Five Year CIP. Silvey stated it has been confirmed with the County Council that reimbursement for the land acquisition is not expected. Kapostasy believes we could move land acquisition down to a lower priority as well as runway light improvements. Silvey would like consensus on both. Howard talked to the county lobbyist and she indicated if there are infrastructure projects ready to go, put them in the list of projects for the Federal Stimulus Package. All projects will not be earmarked but will be general funding. Snyder suggested taking the five year plan and submitting it to the legislators. Move 19,000 square feet corporate hangars to number one and put 12 T-hangar as number two on the master plan. The Board agreed to put a place holder on the master plan for the sewer and water hookup. Board instructed Woolpert to determine what they need and then the board will find the money.

The Board recessed the meeting and moved to the Commissioners Courtroom.

Public Session

President Silvey called the public session to order at 6:40 p.m., with Secretary Rauch taking roll call. A quorum was declared present of Tom Kapostasy, Ted Moran, Don Silvey, Tim Tolson, and Allyn Beaver. Scott Alexandar was also present.

Election of Officers

Tom nominated Don Silvey to serve as President. Tolson seconded. Motion carried unanimously (5-0).

Tim nominated Tom Kapostasy to serve as Vice President. Moran seconded. Motion carried unanimously. (5-0)

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Approval of Minutes

Kapostasy moved to approve the minutes of November 13, 2008 and December 4, 2008. Tolson seconded. Motion carried unanimously. (5-0)

President's Report

Silvey distributed the 2008 annual report. In five years several studies have been completed, including electrical, the master plan and stormwater so we will have guidance for the next five years. INDOT has indicated they will be giving us money in 2010 to rebuild the runway. We sold 479,361 gallons of Jet A and 82,769 gallons of 100LL for a total of 562,130 gallons in 2008. Silvey stated 2009 is going to be a major year because after finishing the master plan we will have the ALP (Airport Layout Plan). Silvey thanked everyone for helping us get through the past five years.

Public Comments

Carl reported the Valentines Day Dance will be held on February 14th from 6:00 p.m. to 10:00 p.m. with the cost being \$75 per couple.

Indianapolis Executive Airport Report

Dan Montgomery reported:

- Getting a lot of positive comments on the new runway lights.
- December was a bad month for ice with about 8 diversions.
- The Montgomery's and Ray Rice are going to Long Beach, California to the Dispatchers and Schedulers conference to promote the airport.
- Andi Montgomery and Allyn Beaver will meet to discuss marketing after the conference in California
- AAI (Aviation Association of Indiana) legislation luncheon at the Hyatt Regency Downtown on January 29th at 11:30 a.m. Montgomery's have sent personal letters to the Senators and Representatives inviting them to the luncheon.
- The Fourth Quarter Report will be presented at the next meeting.

Woolpert Engineering Report

Capital Improvement Plan

Snyder stated in the pre-meeting we talked about the five year capital improvement program submitted to INDOT every year. Snyder requested the Board make a motion for approval of the INDOT Five Year CIP with the following exceptions:

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- The local matching funds for the airport master plan reimbursement and existing report reimbursement are removed.
- Double check all the cost comparisons and make sure we make a modification to the 100 low light fuel system replacement
- Make a note for it to be an apron along with any minor adjustment to clean it up and make it smooth for the FAA approval. *Tom moved to approve the INDOT CIP as amended as described. Moran seconded. Motion carried unanimously. (5-0)*

Snyder stated he will leave it to the board for the final budget analysis and strategy and he will be happy to assist and follow up as the board might see fit.

Parallel Taxiway

Snyder reported the Partial Parallel Taxiway improvement project is pretty much done. Snyder requested a motion for the final pay request from INDOT in the amount of \$1,130.00. *Kapostasy moved to approve the final pay to INDOT in the amount of \$1,130.00. Tolson seconded. Motion carried unanimously. (5-0)*

Airport Master Plan

Snyder stated they are finalizing for the Airport Master Plan for submittal to the FAA for their first draft review. Snyder can provide a link to the Master Plan for the Board to review it before the February meeting, he did not recommend making it public until the first draft review and comments come back from the FAA. Silvey asked that all the board members could get copies of the drawings that were displayed in the work session.

The FAA has said if the Master Plan is submitted in January they will do first draft review. The final approval date is scheduled for August or September 2009. Snyder stated the ALP document is not the Master Plan. Snyder requested approval of a pay request for Woolpert and for INDOT in the amount of \$38,715.01. *Kapostasy moved to approve the pay request for Woolpert and INDOT in the amount of \$38,715.01. Tolson seconded. Motion carried unanimously (5-0).*

Runway and Taxiway Reconstruction Project

The runway and taxiway reconstruction project has been scheduled for field services. The geotechnical investigation work with PSI is scheduled for Saturday January 17th and Sunday January 18th. The runway will be completely closed during this activity. They are putting a rig with a drill down to the ground and it is not safe for an aircraft to come in. They did contact the Muncie airport about doing this project at night and they do have some lighted X's that could put out at

Minutes
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night. PSI additional costs are \$1,700.00 to be able to do the work at night due to the overtime rates and extra lighting. Muncie Airport wanted a \$100 a day for the lights but they also would have to haul them and Dan does not have any equipment. It would cost approximately \$30,000.00 for the equipment and insurance. Dan Montgomery and Chris Snyder have decided it is better to have the work done on a Saturday and Sunday, but this option is available to the Board.

Electrical Study and Airfield Improvements

Michiana has submitted a final pay request minus any retainage in the amount of \$49,699.80. Woolpert is scheduling a final inspection but everything looks to be in good. *Tolson moved to pay Michiana. Kapostasy seconded. Motion carried unanimously (5-0).*

Executive Hangar Taxiway

Woolpert has started very minor work with the Executive Hangar Taxiway plans and the same time PSI is out to do the runway they are going to follow up on the corporate taxiway. At the prior meeting there were some questions about how to bid this project. Woolpert has had an opportunity to look at that and has prepared cost estimates. Snyder explained when you do a corporate taxiway you can put some on what you would like the developer to do as a part of the proposed development because it is their site. Snyder stated to design and make the whole site perfect it will cost an additional \$350,000 to \$400,000. The Board could let the developer build part of it and you will have a nice corporate taxiway which they can tie into, which is the minimum requirement. The entire taxiway would be built and go down the center about 50 feet wide and the full length shown on the master plan and then at any point the first developer that would come in could chose their spot based on their building hangar size. The Board would have to agree it would be a good location for them to build. The first people to come in they would get the better sight pick and their cost would be the lowest. The Board can decide if they really need to provide some assistance and then make some corrections so it would keep your cost low. A lot of the cost has to do with the other development, the excavation work and dealing with the overflow ditch that is a part of the detention base. There is a big ditch to the south of the proposed corporate hangars and if there is a corporate hangar that is very deep they are going to have trouble on that side but if it is 75 feet wide and they pick the right spot then it won't be an issue and they can back up to that ditch. Woolpert will bid and design the entire package to show the building and grading for each hangar so the Board can see it. They will even design the relocation of the ditch. It's whether or not you can pay for it that is the concern. Howard asked what the competition does, if someone goes to Metro or Mount Comfort and builds a corporate hangar do they build there own taxiways?

Minutes
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D. Montgomery stated they usually build up to the existing taxiway and all the concrete in front. Howard asked if they are responsible for their own apron or just the strip? Snyder stated another reason you do that is they want to set their own finish floor elevation so if we don't leave them enough room between our pavement edge and our building they may be forced into a situation they may not desire and then not chose that location. We have to watch the grades very closely, especially for the executive hangar and taxiway because there is going to be some hangars that are going to fit between the taxiway and a future apron expansion and we can't get them too far off kilter because then the grades will be a huge problem and we don't want the apron draining into someone's house and we don't want the hangar sticking four feet about the ground. It has to be a nice grade, we have agreed we have something that is within a one to two foot differential so we could probably make something work. We will have to have a lot to cut if we start excavation on all of the sites for the future hangars as we go to the west. Snyder would like the taxiway to make a nice curvature and make it more natural. We would get more flexibility with the grades as we go further away from the apron.

Local Apron Lighting

Snyder reported there was a construction sight meeting with Quad J for the apron lighting. They are waiting for the delivery of the lights and anticipate starting the end of January or the first of February. It will take about one week to finish all the work. D. Montgomery stated he showed them where the lights were going and the old rotating beacon out by the maintenance hangar. Quad J decided they wanted to use that pole for the height, so that pole will be coming down. Snyder stated they will check on what they submitted to the FAA regarding the height.

Environmental Approval

Snyder stated there have been some questions about what was submitted on the environmental approvals and he has attached a copy of the submitted drawings to their agenda. We are waiting on for the FAA for additional coordination information of what is needed on all of these sites.

Local General Services

Snyder stated Dan Montgomery sent a proposed Tall Structure to Woolpert which is located directly south east from Runway 36, the tower has a MSL of about 1076 it is not located in the proposed approach nor is it located in the future proposed approach. It is actually located about 20 feet below the feature 7,700 foot proposed approach even if it was at the center, which it is not, it is in the transition so we are getting even more clearance. If the proposed tower is

Minutes
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built the airport is in pretty good shape. Snyder stated if the FAA has any concerns they would make an objection to that tower.

Legal Counsel Report

D. Montgomery asked Howard to prepare the paperwork to release the lien that stated Ray Vansickle still has a lien against the property.

County Council Liaison

Brad Beaver stated he is unable to attend the pre-meeting next month. Silvey stated that we will go ahead with a pre meeting and then take a half hour after the regular meeting to meet with Brad in a work session.

Next Meeting

February 5, 2009 with a pre-meeting at 5:30 p.m. for discussion on Woolpert's report and finances. The regular meeting will begin at 6:30 p.m.

2009 Meetings

A. Beaver moved to *2009 meeting schedule*. *Tolson seconded. Motion carried unanimously (5-0)*

Silvey adjourned the meeting. [7:12]

Others Present

Mike Howard, Attorney
Scott Alexander, Boone County Representative
Brad Beaver, County Council Liaison
Dan Montgomery, Montgomery Aviation
Kim Rauch, Secretary

Approved

Don Silvey, President

Date: _____

Attest

Jennifer Pickett, Secretary

Date: _____